

Community Education Services (Not-for-Credit) Registration Form

Membership (optional) Please check one:

- \$15.00/Annual Emeritus Students College of Marin (ESCOM) 1 Adult
- \$250.00/Annual Gold Card Advantage Plus - Sustainers 2 Adults†
- \$65.00/Annual Gold Card Advantage Plus - Individual Supporter 1 Adult
- \$450.00/Annual Gold Card Advantage Plus - Lifelong Learners 2 Adults†
- \$95.00/Annual Gold Card Advantage Plus - Family Supporters 2 Adults†

†Second member (for Family Supporters/Sustainers/Lifelong Learners only):

Last Name:

First Name: MI

Email (required): _____ Birth Date (required):

For more information on memberships, visit www.MarinCommunityEd.com

Emeritus Students College of Marin (ESCOM)

When you join ESCOM, you are entitled to many scholastic and social privileges. ESCOM members may chair and participate on committees, which include cultural events, clubs, curriculum, membership, grants, hospitality, newsletter, and office volunteers.

Gold Card Advantage Plus

This unique program offers our members additional benefits and discounts beyond the standard benefits you receive. Your membership fee also supports tuition grants for eligible lifelong learners, as well as subsidies for Emeritus College classes.

Refund Policy

Classes canceled by College of Marin will be refunded in full. In the event of a cancellation, you will be notified via email. Refunds will be processed automatically. You do not need to submit a refund request.

Drop/Refunds are not automatic; you must complete and submit a drop/refund request form. Forms can be found at www.MarinCommunityEd.com, or by visiting our offices.

Requests are recorded based on the date the form is received by the Community Education Department. A notification email will be sent to you once your request has been successfully submitted and received. You will be notified via email of approval or denial of your request. Refund processing generally takes four (4) to six (6) weeks.

We will gladly process your request for a refund if it is received in our office by 4pm, three (3) business days prior to the starting date of the class. *College of Marin offices are closed on Fridays during the summer.*

For Classes Starting on	Refund requests must be received by:	
	Fall/Winter/Spring Quarters	Summer Quarter
Saturday, Sunday, or Monday	Wednesday	Tuesday
Tuesday	Thursday	Wednesday
Wednesday	Friday	Thursday
Thursday	Monday	Monday
Friday	Tuesday	Tuesday

We cannot accept requests for drops/refunds, regardless of the reason, if they are received less than three (3) business days prior to the class start date. Community Education is a self-supporting program and is funded solely on course registration and student paid fees. Because the programs do not receive any State or Federal funding, all class enrollments after the three-day deadline are final. No refunds will be granted after the three-day deadline. *If a cancellation is granted, it will be subject to a \$10 service fee per class for each student-requested class change or cancellation.*

Student's Signature:

I declare that the foregoing statements of fact provided by me on this form are true and correct.
I acknowledge I have read and accept the refund policy.

Signature _____ Date _____